

APPENDIX I

EAST AYRSHIRE COUNCIL

EDUCATION SUB-COMMITTEE

MINUTES OF MEETING HELD ON THURSDAY 20 JANUARY 2000 AT 0930 HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK

PRESENT: Councillors Tommy Farrell, Brian McNeil, Brian Reeves, Robert Stevenson, David Macrae, John Knapp, Finlay MacLean, Julie Faulds, Provost Jimmy Boyd and Councillor Elaine Dinwoodie and Teacher Representative, Iain Harvey.

ATTENDING: John Mulgrew, Director of Education; Graham Short and Sue Bruce, Depute Directors of Education; Robin Gourlay, Contracts Manager, Site Services, Education Department; David Mitchell, Principal Solicitor; Julie Armstrong, Senior Administrative Officer and Christine Baillie, Trainee Administrative Officer.

APOLOGY: Councillor Iain Linton.

CHAIR: Councillor Tommy Farrell, Chair.

REVIEW OF SECONDARY SCHOOL CATERING

1. There was submitted a report dated 12 January 2000 (circulated) by the Director of Education which advised of a proposed pilot scheme to trial alternative food service arrangements for Secondary Schools.

It was agreed:-

- (i) to approve this proposed pilot scheme; and
- (ii) that where appropriate opportunities for suitable supplier partnerships from within existing **abc** contracts be developed.

Councillor Dinwoodie joined the meeting during discussion of the above item.

SITE SERVICES BUSINESS UNIT - TRAINING COURSE AND MENTORING PROGRAMME

2. There was submitted a report dated 12 January 2000 (circulated) by the Director of Education on the Site Services Business Unit Training Plan, Course Guide and proposed Mentoring Programme.

It was agreed:-

- (i) that the "Training Plan and Course Guide" be distributed to employees;
- (ii) to note that the three year training plan previously reported to the Sub-Committee continues to be developed and implemented;
- (iii) to approve the implementation of the Site Services Mentoring Programme; and
- (iv) to remit this report to the Personnel and Property Sub-Committee for its interest.

**AYRSHIRE CAREERS PARTNERSHIP - CONTRACT RENEWAL AND
TRANSFER TO FULL COMPANY MODEL (Item 13, Page 271, 99/02)**

3. There was submitted a report dated January 2000 (circulated) by the Director of Education on progress towards the revised arrangements for the renewal of the Careers Service Contract within Ayrshire and progress towards the transition to a full company model.

It was agreed:-

- (i) to note the clarification of issues by the Scottish Executive since 2 September 1999;
- (ii) to note the progress which was being made on the transfer of all staff, property and equipment associated with the Careers Service from East Ayrshire Council to Ayrshire Careers Partnership Ltd;
- (iii) to note the continuation of the sub-contract arrangement until 31 March 2001;
- (iv) to note the effective date of transfer to the wholly owned company as being 1 April 2000;
- (v) to note the details of the Ministerial review of the Careers Service in Scotland;
- (vi) to note the proposals for the revised organisational model and seek assurances about the maintenance of service delivery in Dalmellington and the core functions and finance of the service in respect of the Adult Education Unit; and
- (vii) that the Director of Education furnish reports as necessary on progress to future meeting of the Education Committee.

The meeting terminated at 1018 hours.